

Edappal
17-09-2026

Notification

IDTR Kerala is an organisation under Ministry of Road Transport & Highways as a road safety initiative mission. In Kerala, this institute is managed by the state Motor Vehicles Department (MVD) and is organising various road safety programs with a strong focus on driver training.

IDTR Kerala invites applications from qualified and competent candidates to the position of **Joint Director**.

Educational Qualification	• B.Tech automobile/mechanical engineering from a recognised University/Institution. • Adequate knowledge and experience in automobile engineering, technical education, training administration and institutional management.
Experience	Minimum 5 years experience in an administrative position in any of the following fields: • Automobile company authorised dealership as manager or above. • Head of a Govt. approved Driver/Automotive Training Institution with minimum 25 employees. • Head of Department in a Govt./Aided Polytechnic/Engineering College. • Principal of a Govt./Aided Polytechnic/Engineering College. • Supervisory/ technical/ Trainer position as a manager in automobile / mechanical institution with minimum of 50 employees
Additional Qualification	• Must possess a valid Driving Licence. • MBA • Preference to candidates with Post Graduation/PHD • Those who attended the technical Train the Trainer programs.
Nature of Appointment	Contractual appointment for 1year, extendable upto 3 years with annual performance appraisal for extension to the subsequent year.
Age Limit	60 years as on 01/10/2026
Consolidated Remuneration	Rs.46,805/- per onth

Lecture Remuneration	Rs.1,200/- per hour for classes/lectures personally handled by Joint Director
-----------------------------	---

Job Role

The Joint Director will act as the professional lead for the effective functioning and development of IDTR Kerala. The position requires leadership in administration, academic and technical training, institutional development, stakeholder coordination and financial/resource management, within the powers delegated by the competent authority. He should have adequate leadership skills, including the ability to motivate and inspire others, coordinate and collaborate effectively, demonstrate initiative and innovation, delegate and supervise responsibilities, and contribute to institutional development and administration, etc.,

Responsibilities

1. Plan, coordinate and supervise the day-to-day administrative and training activities of IDTR.
2. Plan institutional development to generate adequate revenue for institutional development and road safety establishment of the state.
3. Manage all purchases, constructions, developmental activities, etc. of IDTR strictly according to guidelines of Store Purchase Manual, Executive committee and Governing Body Directions.
4. Supervise teaching, technical, administrative and supporting staff and ensure effective utilisation of institutional facilities.
5. Plan and conduct training programmes for Motor Vehicles Department officers and staff, professional drivers, driver trainers, technicians and other authorised stakeholders.
6. Identify emerging training requirements and develop short-term, refresher, advanced and specialised programmes covering vehicle technology, inspection and testing, road safety, crash investigation, emission testing, automated testing systems, enforcement technology and related areas.
7. Develop and periodically revise curriculum, course materials, training methodologies and competency-based assessment procedures, including simulator-based and practical training.
8. Coordinate with the Motor Vehicles Department, Government departments, universities, engineering institutions, automobile manufacturers, research organisations and other stakeholders for training and institutional development.
9. Lead proposals for expansion and modernisation of IDTR, including laboratories, workshops, simulators, demonstration facilities and programmes relating to electric and alternative-fuel vehicles.

10. Prepare and monitor annual action plans, budget proposals and expenditure plans, and ensure economical and effective utilisation of funds and institutional assets.
11. Monitor training quality, institutional performance, records, reports and compliance with Government orders, financial rules and departmental instructions.
12. Undertake classes/lectures in areas of expertise, as required by IDTR, and perform such other duties as may be assigned by the competent authority

General Conditions

1. Applicant must be a citizen of India.
2. The appointment is purely contractual and shall not confer any claim for regular appointment in Government service.
3. The selected candidate shall comply with Government instructions, financial procedures and administrative directions applicable to the post.
4. The candidate shall maintain confidentiality regarding official matters and institutional information.
5. The competent authority reserves the right to modify the selection procedure, reject any application, cancel the notification or alter the number of vacancies, if required.
6. No travelling allowance or other allowance shall be admissible for attending the selection process unless specifically permitted by the competent authority.
7. Canvassing in any form shall result in disqualification.
8. The decision of the competent authority regarding eligibility, selection and appointment shall be final, subject to applicable law and Government rules

Mode of Selection

The selection shall be carried out as per the following weightages for different types of qualification, experience and interview, with a total weightage of 100 marks distributed as detailed below.

Selection Criteria	Maximum Marks
B.Tech/B.E./B.Sc Engineering in Automobile/ Mechanical	15
Securing total score above 75% / CGPA 7.5 for graduation	3
M.Tech Automobile/Mechanical	7
MBA	6

PHD	8	
Train the Trainer programs of well-known institution/ automobile companies	6	
Minimum 5 year of experience in - Automobile company authorised dealership as manager or above. - Head of a Govt. approved Driver/Automotive Training Institution with minimum 25 employees. - Head of Department in a Govt./Aided Polytechnic/Engineering collage. - Principal of a Govt./Aided Polytechnic/Engineering College. - Supervisory/ technical/ Trainer position as a manager in automobile / mechanical institution with minimum of 50 employees	Score for 5 year experience	Score for more than 5 year experience
	5	1 mark for each additional year with a maximum of 7 mark total for each category of experience
	5	
	2	
	4	
	4	
Interview	20	
Total	100	

Mode of Application:

Eligible candidates need to submit their applications by **Post** to the address below application should reach IDTR before **5 PM of 28 September 2026**. Each application should include the filled application form (in the format given in this notification), detailed biodata with recent photograph, a self-attested copy of Aadhaar card and self-attested copies of all relevant certificates of educational qualifications and experience. The applicant shall clearly indicate on the envelope: **"APPLICATION FOR THE POST OF JOINT DIRECTOR – IDTR KERALA, EDAPPAL"**

Address to which applications are to be sent by registered post.

**Director
Institute of Driver Training & Research
Kandanakam, Kalady Post
Edappal, Malappuram – Pin 679582**

For more information, please contact:

**Office - 04942082173
Mobile - 9400172100
Email - idtrkerala@gmail.com**

Director
IDTR Kerala

Digitally signed by
Chakilam Nagaraju
Date: 18-09-2026
16:59:11

Application for the position of IDTR Joint Director

1	Name	
2	Date of Birth	
3	Father's/Guardian's Name	
4	Mobile Number (Preferably Whatsapp number)	
5	Email ID	
6	Aadhaar Number	
7	Permanent Address	
8	Residing District	
9	Driving License a) Number : b) Validity : c) Class of vehicle :	

10	Qualifications (B.Tech and above)	SL No	Qualification	University/Institute	%Marks/CGPA
		1			

		2			
		3			
		4			
11	Additional Qualification (Professional)	1			
		2			
		3			
		4			
12	Experience Details (Administrative/ managerial position.)	Sl No	Name of Organisation / Institute.	Period	Nature of duties
		1			
		2			
		3			
		4			
13	Experience Details (Technical/ Training)	Sl No	Name of Organisation / Institute.	Period	Nature of duties
		1			
		2			
		3			

		4			
14	Declaration	I hereby declare that the above mentioned information is true to the best of my knowledge.			
15	Signature with Date				